

Red River Valley School Division
ADMINISTRATIVE PROCEDURE G13 -
REPORTING CHILD ABUSE/CHILD PROTECTION



The Red River Valley School Division Board of Trustees expects that children in need of protection will be reported appropriately.

All Red River Valley School Division employees are required to abide by the Child and Family Services Act, subsection 18(1). Employees who have information that leads them to reasonably believe that a child is or might be in need of protection, shall report the required information to All Nations Coordinated Response Unit (ANCR) or the appropriate Child and Family Services Agency as set forth in the Child and Family Services Act. This Act supersedes all other regulations and policies.

A child is considered in need of protection if the life, health, or emotional well-being, is being endangered by either an act or an omission of an act.

Any disclosure of any type of emotional, sexual or physical abuse, or neglect, should always be reported. Any behaviours, comments, or suspicious events, should also be reported. Suspicion is always enough to make a report, and there is never any need for "hard evidence".

Any person who may have any information which leads them to reasonably believe that a child is in need of protection must, by law, report to Child and Family Services. The person to whom the disclosure was made or where there is reasonable cause to believe a child may be in need of protection must complete the Division Child Abuse report. The report will be sent in an envelope, marked confidential to the Student Services Administrator at the Division office, where it will be stored securely for ten years. No other copies are to be made and under no circumstances is it to be placed in a student's cumulative records or Pupil Support file.

Generally, the reporter should be the person who received the disclosure; however, if that person feels more comfortable reporting with the assistance of someone else, they should seek out the school's guidance counselor or school administrator for assistance.

If a School Division staff member cannot determine whether the report can/should be made to the parent/guardian directly, the staff member shall first consult with the Child and Family Service Agency.

The identity of the reporter is protected by law. This protection may end should the case proceed to court and testimony is required.

Please see Reporting of Child Protection and Child Abuse: Handbook and Protocols for Manitoba Service Providers (August 2013) <http://www.gov.mb.ca/fs/childfam/pacca.html>.

Cross Reference:

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